ABOUT MIRIAM’S KITCHEN

Miriam's Kitchen works to end chronic homelessness in Washington, DC through high quality meals, on-site social services, street outreach, permanent supportive housing, and advocacy.

We are committed not only to meeting the most immediate needs of our neighbors, but also to advocating for long-term systems change to prevent and end homelessness across our community. Our Advocacy team works to increase local funding for permanent housing, improve broken systems at the root cause of homelessness, and elevate the leadership of individuals with lived experience.

ABOUT THE POSITION

The Advocacy Manager will be responsible for supporting efforts to address advocacy, policy, and organizing opportunities to support the organization's mission to end long term homelessness in DC. Specifically, the Advocacy Manager will be responsible for leading the development and implementation of advocacy strategies to address root causes of DC's homelessness crisis, including (but not limited to) DC's severe lack of affordable housing and criminal justice systems.

DUTIES AND RESPONSIBILITIES

The responsibilities of the Advocacy Manager may include (but are not limited to):

- In close collaboration with advocacy staff and guest leaders, develop and implement advocacy strategies for 1-2 issue areas
- Meaningfully partner with individuals with lived experience of homelessness and other partners to develop aforementioned strategies
- Maintain and strengthen relationships with partner organizations, coalitions, policymakers, and local organizers
- Contribute to advocacy and organizational communications
- Represent Miriam’s Kitchen at external meetings and events, such as coalition meetings, conferences, and meetings with government representatives
- Contribute to departmental data tracking and reporting
- Providing strategic, communications, and administrative support to The Way Home Campaign
- Researching and developing an understanding of best practices to end homelessness and chronic homelessness, and helping to integrate those into MK’s advocacy strategies
- Representing Miriam's Kitchen and The Way Home Campaign in work with a wide range of stakeholders, including government agencies, partner organizations, coalitions, and advocates
- Complete administrative tasks as necessary
- Other duties as assigned

QUALIFICATIONS

Knowledge, Skills and Abilities

Position | Advocacy Manager
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Reports To | Senior Manager, Advocacy & Campaigns
Department | Advocacy
Classification | Non Exempt
Salary Range | $50,000 – 55,000
- Strong interest in and commitment to ending chronic homelessness in DC
- An understanding of the structural and systemic causes of homelessness, including systemic racism
- Comfort working with a diverse population with a variety of backgrounds and lived experiences
- Experience identifying and analyzing potential racial equity impacts of advocacy strategies and activities
- Broad interpersonal skills and the ability to build relationships with individuals and organizations from diverse backgrounds
- Participatory group facilitation skills
- Understanding of and willingness to examine how race, power and privilege impact our internal and external work
- Demonstrated understanding of politics and the legislative process
- Excellent written and oral communication skills
- Strong attention to detail
- Ability to work independently and as part of a team
- Openness to feedback and ability to manage up and across departments

Experience

- 2-5 years of experience in community organizing, advocacy, policy, communications and/or social justice movements
- Experience in homelessness or housing systems advocacy

Benefits

Miriam’s Kitchen is proud to offer comprehensive benefits that support the continued health and wellbeing of our team including: 100% employer-paid medical, dental, and vision insurance; generous medical coverage for dependents; 100% employer-paid short term disability, long term disability, and life insurance; employer retirement contributions; generous annual paid leave, and annual professional development funds for all full and part-time team members.

To Apply: Please submit your resume and cover letter to jobs2@miriamskitchen.org with “ADVOCACY MANAGER” in the subject line.

Miriam’s Kitchen values diversity in thought and experience and is committed to assembling a diverse workplace. People of color, people with lived experience in the issues MK works on, veterans, and LGBTQIA persons are strongly encouraged to apply.